

NOTTINGHAM GYNAECOLOGY Ltd

t/a Mr DAVID NUNNS MD FRCOG

TERMS & CONDITIONS

1. Hourly rate - £425 + VAT. This includes all work relating to medicolegal instructions, including, but not limited to:
 - Examination of medical records and preparation of medical reports
 - Preparing and revising reports for disclosure purposes and considering any additional material provided (including discovery, literature and quantum evidence)
 - Reviewing Letters of Claim, Letters of Response, Particulars of Claim and Defences.
 - Considering disclosed expert evidence and advising on the same
 - Considering Agendas, preparing, undertaking and drafting of Joint Statements with other experts
2. The fee estimate for a report includes responding to initial follow up questions following submission of a report where no examination or consideration of further evidence is required.
3. If medico-legal examination is required, either remotely or face-to-face, the charge for this is £350 + VAT
4. Non-attendance of medico-legal examination with less than 48 hours' notice, a cancellation charge of £250 + VAT will be made.
5. Domiciliary visits, including prison visits, will be charged at £500 +VAT plus travel costs, plus the hourly rate.
6. Travelling time to and from Court/conferences etc charged at 50% hourly rate i.e. £130 per hour, plus first-class train travel, business class air travel, or car at £0.80 per mile + VAT
7. Court appearance - £2500 + VAT per full day or part thereof.
8. Cancellation of any time booked such as for conference or a court appearance, the following cancellation policy is applicable:
 - Less than 6 weeks' notice: 25%;
 - Less than 2 weeks' notice: 50%;
 - Less than 4 working days' notice: 75%
 - Less than 24 hours' notice: 100%.
9. If an instructing party cancels the request for a medical report at short notice, Nottingham Gynaecology Ltd, shall be entitled to charge the instructing party an

Nottingham Gynaecology Ltd t/a David Nunn

Nottingham Gynaecology Ltd is a company registered in England and Wales (Company No. 11806226) 10 Stadium Business Court
Millennium Way, Pride Park, Derby, United Kingdom, DE24 8HP

appropriate fee that reflects the work and administrative time incurred up to the date of cancellation

10. Turnaround time is 6 weeks from receipt of medical records unless otherwise stated.

11. Payment is required within 8 weeks of date of invoice.

Privacy Statement

Nottingham Gynaecology Ltd is committed to protecting your rights to privacy. They include:

- The right to be informed about what Nottingham Gynaecology Ltd does with your personal data;
- The right to have a copy of all the personal information Nottingham Gynaecology Ltd processes about you;
- The right to rectification of any inaccurate data Nottingham Gynaecology Ltd processes, and to add to the information Nottingham Gynaecology Ltd holds about you if it is incomplete;
- The right to be forgotten and your personal data destroyed;
- The right to restrict the processing of your personal data;
- The right to object to the processing Nottingham Gynaecology Ltd carries out based on David Nunns legitimate interest.

The personal data processed by Nottingham Gynaecology Ltd why it is processed, where it comes from and the legal basis for doing so

Legal cases

Nottingham Gynaecology Ltd processes the personal data of individuals who are obtaining legal advice or are engaged in a legal dispute, and also the personal data of witnesses and others with links to the issues in the case.

The personal data may include:

- Names, contact details and dates of birth;
- Financial information and bank details;
- Health information;
- Information about race, ethnic origin and sex.

The personal data are generally provided by the person instructing in relation to the legal issues, who is usually a solicitor.

Nottingham Gynaecology Ltd processes the data because it is in the legitimate interests as an expert witness to do so. It is necessary to see and analyse documents containing this information in order to provide an expert opinion.

In relation to any special category personal data, such as health records or information concerning, race, ethnic origin, or sex, Nottingham Gynaecology Ltd relies on the legal claims basis for processing this data, in addition to my legitimate interest.

In some cases, an individual has consented to the transfer of their personal data. Where an individual has consented, he or she may easily withdraw it by notifying David Nunns.

Other personal data

Nottingham Gynaecology Ltd also processes personal data pursuant to legitimate interests in running the business such as

- § Invoices and receipts;
- § Accounts and tax returns;
- § Insurance policies and related documents.

Retention period

Personal data in legal cases is retained, where necessary, for six years in compliance with professional indemnity obligations. Where this is not necessary, it is destroyed on the conclusion of the case.

Administrative data is retained for up to six years as necessary, in the unlikely event there are queries from HMRC. Where it is not necessary to retain the data for six years, it is destroyed as soon as possible.

With whom do we share personal data?

David Nunns shares personal data internally strictly on a need to know basis. Special category data held electronically is encrypted with restricted access. Hard copy special category and other personal data is stored securely with restricted access.

David Nunns does not share personal data with anyone external to the organisation, other than with:

- Those who have instructed me as an expert witness;
- HMRC as they require;
- With others pursuant to a court order.

Information Commissioner's Office

If you have any concerns about the way your personal information has been processed, please contact David Nunns above. Alternatively, you may contact the Information Commissioner's Office on 0303 123 1113.

David Nunns

Director, Nottingham Gynaecology Ltd

January 2025