

## MEDICO-LEGAL

### TERMS & CONDITIONS

- Hourly rate - £310. This includes all work relating to medicolegal cases, including:
  - Review of medical records, reparation and writing of medical reports
  - Preparing and revising report for disclosure purposes and considering any additional material provided (including discovery, literature and quantum evidence)
  - Considering disclosed expert evidence from other side and advising
  - Considering agendas, preparing, undertaking and agreement of a joint report with other experts
- If medico-legal examination required, the charge for this is £300.
- Non-attendance of medico-legal examination with less than 48 hours notice, a cancellation charge of £100 will be made.
- Domicillary visits, including prison visits, will be charged at £500 plus travel costs, plus the hourly rate.
- Travelling time to and from Court/conferences etc charged at 50% hourly rate i.e. £130 per hour, plus first-class train travel, business class air travel, car at £0.80 per mile.
- Court appearance - £1,500 per full day or part thereof. A minimum of 8 weeks notice is required.
- Cancellation of Court attendance at less than 6 weeks from hearing date will be charged at the full daily rate for each day booked.
- Turnaround time 6 weeks after letter of instruction and receipt of bundle.
- The requesting Solicitors are to be held liable for full payment of fees.
- Payment is required within 8 weeks of date of submitting report – cheques should be made payable to ‘ Nottingham Gynaecology Ltd’.

### Your rights

David Nunns is committed to protecting your rights to privacy. They include:

- The right to be informed about what David Nunns does with your personal data;
- The right to have a copy of all the personal information David Nunns processes about you;
- The right to rectification of any inaccurate data David Nunns processes, and to add to the information David Nunns holds about you if it is incomplete;
- The right to be forgotten and your personal data destroyed;
- The right to restrict the processing of your personal data;
- The right to object to the processing David Nunns carries out based on David Nunns legitimate interest.

## **The personal data processed by David Nunns why it is processed, where it comes from and the legal basis for doing so**

### *Legal cases*

David Nunns processes the personal data of individuals who are obtaining legal advice or are engaged in a legal dispute, and also the personal data of witnesses and others with links to the issues in the case.

The personal data may include:

- Names, contact details and dates of birth;
- Financial information and bank details;
- Health information;
- Information about race, ethnic origin and sex.

The personal data are generally provided by the person instructing in relation to the legal issues, who is usually a solicitor.

David Nunns processes the data because it is in the legitimate interests as an expert witness to do so. It is necessary to see and analyse documents containing this information in order to provide an expert opinion.

In relation to any special category personal data, such as health records or information concerning, race, ethnic origin, or sex, David Nunns relies on the legal claims basis for processing this data, in addition to my legitimate interest.

In some cases, an individual has consented to the transfer of their personal data. Where an individual has consented, he or she may easily withdraw it by notifying David Nunns.

### *Other personal data*

David Nunns also processes personal data pursuant to legitimate interests in running the business such as

- Invoices and receipts;
- Accounts and tax returns;
- Insurance policies and related documents.

Finally, David Nunns runs a client relationship management system. Any personal data on the system is held in accordance with the consent of the data subject which can be withdrawn at any time by contacting David Nunns as above.

### *Retention period*

Personal data in legal cases is retained, where necessary, for six years in compliance with professional indemnity obligations. Where this is not necessary, it is destroyed on the conclusion of the case.

David Nunns March 2023

David Nunns

Administrative data is retained for up to six years as necessary, in the unlikely event there are queries from HMRC. Where it is not necessary to retain the data for six years, it is destroyed as soon as possible.

*With whom do we share personal data?*

David Nunns shares personal data internally strictly on a need to know basis. Special category data held electronically is encrypted with restricted access. Hard copy special category and other personal data is stored securely with restricted access.

David Nunns does not share personal data with anyone external to the organisation, other than with:

- Those who have instructed me as an expert witness;
- HMRC as they require;
- With others pursuant to a court order.

### **Information Commissioner's Office**

If you have any concerns about the way your personal information has been processed, please contact David Nunns above. Alternatively, you may contact the Information Commissioner's Office on 0303 123 1113.

David Nunns March 2023